



Tocal Homestead Covid Safety Plan

School Groups

From June 1, 2020; NSW Government have lifted some restrictions which allow limited numbers of people to gather in groups indoors. Groups and individuals who are found not complying with any of these regulations will be asked to leave the premises.

Tocal Homestead is registered as a Covid Safe Business.

As regulations change, the following regulations will be reviewed. These are the protocols we currently have in place as asked of us by the NSW Government:

We have strict policies in place but need your help with these steps:

- Please reschedule your visit if you or anyone within your schools has any symptoms – a cold, fever, cough, loss of taste or smell.
- Please do not attend/let students attend the excursion if they have visited any recent Covid Hotspots. A current list of Hotspots can be provided to you upon request, or alternatively, [found here](#).
- Your details – schools must provide a list of every student, staff, and support workers details including the date of your visit, first and last names, residential post code, phone number and email address.
- Please inform students before your arrival to limit their touching of things around the site. This helps us when you leave with our sanitisation process.

Information for NSW Department of Education school-based staff:

Information and resources for NSW public school-based staff are available on the [Department's dedicated COVID-19 hub](#), which can be accessed using your Education log-in details.

Stay up to date with information on COVID-19 for schools, childcare and parents provided by the [Department of Education](#), [Catholic Schools](#) NSW and [NSW Health](#).

If you or a student feel unwell whilst on site:

- Tocal Homestead encourages the annual influenza vaccine for staff, students and their families.
- Immediately inform a Tocal Homestead staff member if you feel unwell while on site. You will be asked to go our sitting area inside the Tea Rooms to isolate if you can not immediately leave the premises.
- Alert your agency or department about large increases in student and staff absenteeism due to flu-like illnesses.
- Contact your public health unit immediately on 1300 066 055 if you are notified that a child or staff member at your service has been diagnosed with COVID-19.



Cost:

Please note that during this Covid period our cost for school excursions has had to increase to cover the costs of our extra staff time for cleaning, including the cleaning products themselves. **An extra \$3 per student is required bringing the total cost per student to \$19.50** (originally \$16.50 incl GST). Groups less than 20 will be required to a minimum fee of \$390.00 (originally \$330.00 incl GST). We thank you for your cooperation during this time and apologise to any inconvenience.

Parent Helpers:

If your school is unable to bring parent helpers, we ask that you please bring with you as many staff as possible to cover one adult per group (students grouped in 10's). If you are unable to provide each group with an adult, we will adjust the program to operate as best we can, however there may be circumstances where additional staff are needed for larger groups. In this instance, an additional cost of \$240.00 will be charged to the school per each extra guide as required. We thank you for your cooperation during this time and apologise to any inconvenience.

Social Distancing:

Children

- As an education and training provider (Tocal Homestead), school students whilst on site do not need to follow strict adult physical distancing guidelines but should follow good hygiene practices.
- Physical distancing of children in schools is not required by the latest AHPPC guidelines. Research has shown limited transmission risk associated with school children in the school environment.

Adults

- Physical distancing requirements remain for adults.
- All adults must maintain physical distance from each other (1.5m) including teachers and support staff, and parents.
- Schools should limit the number of staff in common staffrooms and avoid shared items as much as possible.
- Staff should exercise good hygiene and cleanliness around staff spaces and shared usage areas.
- Schools should ensure school pick up and drop off arrangements enable parents to physically distance from one another and from staff.
- Some schools already run split recess and lunch breaks. Schools may wish to adopt this practice while on site – if you wish to do so please let us know before your visit.

Covid-19 Sanitisation and Hygiene:

Please note that your school will be the only school on site for the day. We do not share the site with multiple groups, including tour groups, during this period. There may be instances where a wedding is on the afternoon of your school excursion. Please note that the site will be cleaned after your departure and before their arrival.



Toilets/ Seating Areas/Staff Room/ Light Switches/ Handrails/ Door Handles (high contact areas)

- Please encourage all children to follow good hand hygiene while on site. Posters are provided in the toilets to educate proper hand washing.
- All surfaces as mentioned above will be sprayed with Iso Clean, a hospital grade isopropyl alcohol 70% solution approved by the NSW Government to kill Coronavirus (Covid-19). This spray is left on the surface overnight and is used between each group.

Our Activity Stations:

Please note that Tocal Homestead staff and guides may swap out activities on the day of your excursion for alternate ones to eliminate close contact between your school and our staff. Common activities that may be swapped would be the House and Kitchen activity, for outdoor activities of Horseworks and Drawing. We apologise for any inconvenience this may cause. Please note that your curriculum requirements will still be covered with these activities.

Washing, Water Carrying, Horseworks, Drawing, Kitchen, House Activity, Games Stations and all Farm Tours

- All surfaces that relate to the activities as mentioned above will be sprayed with Iso Clean, a hospital grade isopropyl alcohol 70% solution approved by the NSW Government to kill Coronavirus (Covid-19). This spray is left on the surface overnight and is used between each group.

Dress Up Activity

- Please note that there will only be 10 costumes provided for this activity, 5 girls costumes and 5 boys costumes. If you should have an all-girls school, some will have to use the boys dress ups. This is to ensure that we have enough costumes to circulate between our schools.
- Each costume is washed before the next school at 60 degrees celsius or above on a washing and drying cycle, ensuring to kill any Coronavirus bacteria if present.
- All surfaces in the room will be sprayed with Iso Clean, a hospital grade isopropyl alcohol 70% solution approved by the NSW Government to kill Coronavirus (Covid-19). This spray is left on the surface overnight and is used between each group.

Dishes

- All chinaware and cutlery will be washed in a dishwasher at 60 degrees celsius or above on a washing and drying cycle, ensuring to kill any Coronavirus bacteria if present.

We thank you for your cooperation during this time. For any further information from Tocal Homestead, please not hesitate to contact us on 02 4939 8901 or homestead@tocal.com